



## Carmel College P&F Association MINUTES OF AGM MEETING **3 March 2021**

NO.	ITEM
1.	<b>Meeting opened</b> at 6.40pm
2.	<b>Present</b> Adriana Cadavid, Janine Shailer, Ben Cribb, Celeste Gilmore, Meaghan Dillon, Amanda Farrell, Katrina Olive, Stephen Adair, Bernadette Systa, Sharon Gillies, Lisa Barry, Melanie Meredith
3.	<b>Apologies</b> Nicole Fiteni
4.	<b>Minutes of 2020 AGM Meeting APPROVED</b> <i>Moved: Melanie Meredith</i> <i>Seconded: Janine Shailer</i>
5.	<b>President's Report</b> Bernadette Systa presented the President's Report for 2020, copy attached <i>Moved – Melanie Meredith</i> <i>Second – Ben Cribb</i>
5.	<b>Business Arising</b> Nil
6.	<b>Correspondence In</b> Catholic School Parents Queensland 2021 Tax Invoice 20210011 for 2021 Levy. Approved for payment <i>Moved – Bernadette Systa</i> <i>Seconded – Ben Cribb</i>  <i>Action: Treasurer to process payment</i>
7.	<b>Correspondence Out</b> Nil
8.	<b>Treasurer's Report</b> Closing Balance as at 28 February 2021 \$683,352.80 Copy of Treasurer's Reports attached as at 31 December 2020 and 28 February 2021 <i>Moved: Bernadette Systa</i> <i>Seconded: Ben Cribb</i>
9.	<b>Principal's Report</b> Stephen Adair presented Principal's Report, copy attached.

**10. General Business**

All positions are declared vacant and nominations accepted:

*President Nominations* – Bernadette Systa

Nominated by Ben Cribb, Janine Shailer

Nomination accepted by Bernadette Systa

**BERNADETTE SYSTA** declared President for 2021

*Vice President Nominations* – Ben Cribb

Nominated by Bernadette Systa, Janine Shailer

Nomination accepted by Ben Cribb

**BEN CRIBB** declared as Vice President for 2021

*Treasurer Nominations* – Melanie Meredith

Nominated by Bernadette Systa, Ben Cribb

Nomination accepted by Melanie Meredith

**MELANE MEREDITH** declared Treasurer for 2021

*Secretary Nominations* – Meaghan Dillon

Nominated by Melanie Meredith, Bernadette Systa

Nomination accepted by Meaghan Dillon

**MEAGHAN DILLON** declared secretary for 2021

**Archdiocesan Parents & Friends Council**

Each local school P&F Association is eligible to send two delegates to the Archdiocesan Parents and Friends Council in its Diocese. These councils develop P&F policy for the diocese from input from the local associations, collaborate, and cooperate with the Archbishop, Catholic education authorities and schools. They provide support, information, guidance and encouragement to the local associations and education authorities, plan and organises seminars and conferences. The Diocesan Councils also represent the P&F Associations on the State Council.

Parents interested in attending on behalf of the P&F should contact the P&F via email

**11. Next AGM Meeting Date**

To Be Confirmed

**12. Meeting Closed** at 7.02pm